



togetherforbetter

Department of Business License

VINCENT V. QUEANO
DIRECTOR

500 SOUTH GRAND CENTRAL PKY, 3RD FLOOR
BOX 551810
LAS VEGAS, NEVADA 89155-1810
(702) 455-4340
(800) 328-4813
FAX (702) 386-2168
<http://www.clarkcountynv.gov/businesslicense>

REQUIRED REPORTING FOR SHORT-TERM RENTAL UNIT LICENSEES

Clark County Code Chapter 7.100 Short-Term Rental Units, Section 170 (f) requires each licensee to submit a monthly report providing the following information about the short-term rental unit, unless the information is collected and provided to the department by an accommodation's facilitator.

The Report criteria and explanation is listed below for each line item. Please complete the required information to the best of your ability.

1. THE NUMBER OF BOOKINGS AND LISTINGS FOR THE MONTH.
 - Listings is each of the locations where you have posted your rental for public viewing either on an online platform or other medium.
 - Bookings is equal to each time the listing is booked.
2. THE AVERAGE NUMBER OF BOOKINGS PER LISTING.
 - This line equals the average number of times the rental was booked per listing for the month.
3. CURRENT YEAR-TO-DATE BOOKING VALUE.
 - This line item is equal to the value of all bookings for the current year January to December.
4. CURRENT YEAR-TO-DATE REVENUE COLLECTED.
 - This line item is equal to the total revenue you have collected (rental rate plus additional fees) for the current year January to December.
5. THE AVERAGE LENGTH OF A RENTAL.
 - This line item equals the average length of stay of each booking for the month.
 - It is calculated by dividing number of nights rented by total count of bookings for the month.
6. BOOKING VALUE PER RENTAL.
 - This line item equals the value of all bookings for the month divided by the number of bookings for the month.
7. ACTUAL LENGTH OF STAY PER ADDRESS PER RENTAL TRANSACTION.
 - This line item equals the total numbers of nights the rental was occupied for the month.
8. THE NAMES OF ALL PLATFORMS USED TO LIST THE RENTAL UNIT.
 - List any platforms utilized for listing the rental unit.
 - If using own platform, list the website address. If taking direct bookings, list contact information (phone/email address) utilized to facilitate the bookings.